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PART-II

Statutory Notification (S.R.O)

Government of Pakistan

PAKISTAN NUCLEAR REGULATORY AUTHORITY

Notification

Islamabad, the 09th August, 2012

S.R.O. 1116(I)/2012- In exercise of the powers conferred under Section 16(2)(a) and Section 56 of the Pakistan Nuclear Regulatory Authority Ordinance, No. III of 2001, the Authority is pleased to make and promulgate the following Regulations:

1. Short title and commencement. --- (1) These Regulations may be called “Regulations on Transaction of Business of Pakistan Nuclear Regulatory Authority - (PAK/901)”.

(2) These Regulations shall come into force at once.

2. Definitions. --- (1) In these Regulations, unless there is anything repugnant in the subject context:

(a) **“Authority”** means the Pakistan Nuclear Regulatory Authority established under section 3 and section 4 of the Ordinance comprising of the Chairman, two full time Members, seven part-time Members and the Secretary.

(b) **“Chairman”** means the Chairman of the Authority.

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- (c) **“Meeting”** means the meetings of the Authority convened as per Section 6 of these Regulations.
- (d) **“Member”** means a full time or part time member of the Authority
- (e) **“Ordinance”** means Pakistan Nuclear Regulatory Authority Ordinance No. III of 2001.
- (f) **“Secretary”** means the secretary of the Authority

(2) All other words and expressions used in these Regulations but not defined shall have the same meanings as are assigned to them in the Ordinance.

3. Objective. ----- The objectives of these Regulations are to facilitate the transaction of business of the Authority as prescribed by Sections 3(4), 11(2), 12, 13 and 17 of the Ordinance.

4. Scope. ----- The scope of these Regulations is limited to transaction of business of the Authority in a manner consistent with the Ordinance.

5. Interpretation. ---- If any difficulty arises in giving effect to the provisions of these Regulations or need arises to interpret any term there from, the interpretation made or decision given by the Chairman in this regard for the purpose of removing difficulty or interpretation shall be final.

Chapter I

(Meetings and Decisions of the Authority)

6. Meetings of the Authority. --- (1) The Authority shall have at least two meetings in one calendar year.

(2) The Chairman may call a meeting of the Authority, whenever he deems it necessary.

(3) The meeting may also be called on the requisition of at least two Members. The purpose of the meeting shall clearly be mentioned in the requisition.

(4) The Secretary shall convene the meeting receiving an instruction from the Chairman or a requisition by Members.

7. Notification of a Meeting. --- The Secretary shall notify all the Authority Members, the date, time, purpose and venue of a meeting.

8. Agenda of the Meeting. --- (1) The Secretary shall prepare the agenda of the meeting which may be circulated amongst all the Members at least five working days before the meeting.

(2) Any Member may propose an issue(s) for inclusion as agenda item.

9. Quorum of the Meeting.---The quorum of the meeting shall be five (05) Members with at least two of them full-time or one full time Member and the Chairman.

10. Conduct of the Meetings. --- (1) All meetings of the Authority shall be presided over by the Chairman. In case of his absence the senior most full time Member of the Authority shall preside the meeting.

(2) The meetings of the Authority shall only be attended by the Members of the Authority and the Secretary. In case, the Chairman or any Member feels that participation of any expert(s) is necessary for the purpose of advice or otherwise, the Chairman in consultation with other Members may permit him (them) to attend the meeting.

11. Postponement of the Meeting. --- In case the Chairman desires to postpone any pre-scheduled meeting of the Authority due to unavoidable circumstances, the Secretary shall communicate to all concerned, the next date of the meeting along with the reason of postponement.

12. Minutes of the Meeting. --- (1) The Secretary shall be responsible to record the minutes of the meetings, as clearly and precisely as possible.

(2) The Secretary shall invite comments of the Authority before finalizing the draft minutes of the meeting. The final minutes shall be issued by the Secretary after obtaining approval of the Chairman.

13. Decisions of the Authority .--- (1) The Authority shall take decisions with the approval of majority of the Members present and voting but the person presiding shall not vote except in case of equality of votes.

(2) No Member shall be allowed to cast his vote in a meeting through any of his proxy.

(3) The Chairman may authorize, with justification, an emergent matter to be disposed off through a resolution by circulation.

(4) Any decision of the Authority arrived at in this manner shall have the same validity as a decision taken in a meeting of the Authority and shall require 2/3 majority of the total number of Members of the Authority in order to be valid. A decision on a resolution so taken shall be recorded at the subsequent meeting of the Authority.

Chapter II

(Secretariat of the Authority)

14. Establishment of Secretariat. --- (1) Pursuant to section 13 of the Ordinance, the Authority shall establish a Directorate, at its Headquarters in Islamabad, which shall act as the Secretariat of the Authority. The Secretariat shall be headed by the Secretary who shall be responsible for the following activities, in addition to those assigned by the Chairman from time to time:

- a) to convene meetings of the Authority as and when directed pursuant to section 6 of these Regulations.
- b) to keep record of all the resolutions, decisions, directions, orders, directives and minutes of the meetings of the Authority in proper manner and in chronological order.
- c) to supervise the implementation of all the orders, directions, decision and directives of Authority.
- d) to publish all the official notification and information of the Authority in the manner prescribed in these Regulations
- e) to assist the Authority in coordination of scientific and technical matter and collaboration with other regulatory authorities, educational institutions and other organizations both within the country and abroad and maintain close liaison with ministries and departments of the Government for accomplishment of the Authority's projects and programmes.

- f) to sign, as required, contracts and other legal documents made on behalf of the Authority.

15. Designation of the Secretary. --- The Secretary shall be an officer of the Authority of SPS-12 or above for carrying out transaction of business of the Authority as prescribed by section 14 (a) to 14(f) of these regulations. In the absence or non availability of the Secretary, the Chairman may designate any officer of SPS-11 or above as acting Secretary.

16. Directives of the Federal Government.---- (1) The Secretary shall bring into the notice of the Authority all the directives, orders and instructions received from the Federal Government pursuant to section 17 of the Ordinance.

17. Delegation of Powers. ---- The Authority may, through a general or specific order in writing, delegate any of its power to the Chairman, a Member or an officer of the Authority.

Chapter-3

(Miscellaneous)

18. Remuneration of part time Members. --- (1) The part time members attending the meeting shall receive a fixed remuneration of Rs. 10,000/- per meeting.

(2) In addition, the part time members shall be entitled to travelling allowance, accommodation charges and daily allowance where applicable, equivalent to those payable to SPS-13/SPS-14.

(3) The members of the committees formed by the Authority to further discuss and resolve any issue raised during its meeting shall get the same remuneration as per sub-section 18(1) above.

Chapter-4

(Advisory Committees)

19. Constitution of Advisory Committees. --- (1) Pursuant to Section 14 of the Ordinance, the Authority may constitute as many advisory committees as it deems appropriate from time to time to assist the Authority in performance of its functions from amongst its Members or other professionals who are suitably qualified and experienced.

(2) While constituting the advisory committee the Authority shall fully deliberate the need of such committee and clearly define the terms of reference of that committee in addition to time lines to complete the jobs mentioned in the terms of reference of that committee.

(3) The committee so constituted shall not be considered as a permanent body of the Authority.

20. Remuneration of the Advisory Committee. --- The members of the advisory committees shall get the same remuneration as per sub-section 18 (1) of these regulations.

21. Composition of the Advisory Committee. --- (1) The advisory committees shall not comprise of more than five members one of which shall be designated by the Authority as the Chairman of that committee.

(2) The chairman of an advisory committee shall be responsible to submit the periodical and final reports to the Authority with regards to the tasks assigned to it and for which that committee is constituted.

(3) The Authority shall have powers to extend alter or change the terms of reference of any of the advisory committee(s).

22. Recommendations of the Advisory Committees. --- The recommendations made by any of the advisory committees shall not in any case be binding upon the Authority.

Chapter-5

(Seal of the Authority)

23. Maintenance of Seal. --- (1) The common seal of the Authority shall be kept in the custody of the Chairman who may designate the Secretary or any Director(s) of the Authority to act as the custodian of the seal on his behalf. All Authorizations/licenses issued by the Authority shall bear the seal of the Authority. The seal of the Authority shall be maintained simultaneously at the PNRA headquarters and the three regional directorates of PNRA.

Mohammad Iqbal
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